

## ASSET MOVEMENT IN INFORMM FORM

Equipment : \_\_\_\_\_

Serial No : \_\_\_\_\_ Property no: \_\_\_\_\_

Original Location : \_\_\_\_\_

Transfer to : \_\_\_\_\_

Date of Transfer : \_\_\_\_\_

Duration :  Permanent  
 Temporary: \_\_\_\_\_  
(Duration)

**Loan**

<p>Applicant's:</p> <p>.....</p> <p>Stamp and Sign:</p>	<p>Reviewed by (PIC):</p> <p>.....</p> <p>Stamp and Sign:</p>
<p>Received by (PIC):</p> <p>.....</p> <p>Stamp and Sign:</p>	<p>Approved by (Asset Officer):</p> <p>.....</p> <p>Stamp and Sign:</p>

**Return**

<p>Applicant's:</p> <p>.....</p> <p>Stamp and Sign:</p>	<p>Reviewed by (PIC):</p> <p>.....</p> <p>Stamp and Sign:</p>
<p>Approved by (Asset Officer):</p> <p>.....</p> <p>Stamp and Sign:</p>	